



The Northern Indiana Educational Service Center (NIESC) is seeking a qualified candidate for the position of a Training Support Specialist (TSS). The Training Support Specialist will oversee and support literacy coaches. This role serves to provide cohesion and communication with the other Training Support Specialists within the State. TSS will receive training in all areas addressed by this initiative and have the experience and ability to train others.. Additionally, they will provide ongoing training to coaches and design collaborative experiences to build a regional cadre of mission-driven instructional coaches. They will monitor and report to the Center of Excellence in Leadership of Learning (CELL) as well as the Executive Director. This position is grant funded for a period of two years with no guarantee for an extension.

Position: Training Support Specialist

Preferred Credentials:

- Bachelor's degree
- Five years of teaching, experience as an Instructional Coach is preferred
- Successful experience in Literacy teaching
- Experience training/coaching adults preferred

Performance Responsibilities:

- Participate in the Hunt Training for best practices in Literacy
- Lead and collaborate training for instructional coaches and administrators
- Monitor and report on the progress of the trainings
- Perform other tasks as specified by the Project Management Team

Contract/Salary:

\$60,000.00 - \$65,000.00 pending experience and credentials
Full-time position / 260 day contract
Benefits provided for a 12-month employee

Application deadline: Until filled

Start Date: As soon as possible

How to Apply:

Send personal letter of interest
Copy of resume or curriculum vitae
Copies of transcripts and licenses held

Direct application material and questions to:

Dr. Don Harman
Executive Director
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